

EOTAS FOUNDATION

ANNUAL REPORT FOR THE YEAR ENDED

31ST DECEMBER 2016

Activity report and audited financial statements



Dodoma Deaf School in process of further expansion with funding from Liliane Foundation - Netherlands



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1 DIRECTORS' REPORT

In compliance with the EOTAS foundation constitution and the Tanzanian Financial Accounting Standard No. 12 on Directors' Report, the Directors are pleased to submit this Report, Auditor's Report and Audited Financial Statements of EOTAS for the year ended 31st December 2016.

The year 2016 has been utilized by the EOTAS Foundation to further improve and expand capacity building programs in Tanzania in order to assure sustainability of the deaf school and associated programs in Dodoma. EOTAS remains committed to empowering deaf children to build a life of dignity and self-reliance in the future for themselves. The program operates in accordance to various international human rights treaties and millennium goals, ratified by Tanzania, which specifies the right of good education for all children.

The Dodoma Deaf School continues to be the pivot-point of Deaf Education Program in Tanzania. With the school as the centre of activities, other programs are implemented around it in line with available resources required for each program. Furthermore a strategy is under development to make the school self-reliant in the future, whereby only Government support and Income Generating Activities will have to fulfil all the requirements of the school and associated programs. This strategy will take some time to develop and will be adjusted according to prevailing circumstances in Tanzania.

This annual report discusses the following six main program components during the year 2016:

- 1) Support to the Dodoma Deaf School,
- 2) Cooperation with other organisations,
- 3) Partnership developments,
- 4) Income Generating Projects and Vocational Training,
- 5) Construction activities.
- 6) Supplementary Services.

General information of the EOTAS Foundation

Name:	Environment Oriented Training And Support (EOTAS)	
Office:	Camp Holland Compound, Plot 328 Kilimani, P.O. Box 2696, Dodoma, Tanzania.	
Phone:	+255 752 - 887534	
Email/ website:	info@eotasfoundation.org / www.eotasfoundation.org	
Reg. Nr.:	00NGO/1870	
Bank Details:	National Bank of Commerce: PO Box 1443 Dodoma. Account nr.: 029201010391; Swift code: NLCBTZTX	
Board Members:	Chairperson:	Mr. Ganana Kamwela
	Secretary:	Mr. Isaac Mtemi
	Treasurer:	Ms. Mary Nsinyi
	Program Director:	Mr. Robin van Donkersgoed
	Members:	Head Teacher: Mr. Kennedy Maingu, Teacher: Mrs Pelagia Mushi Target group representative: Hawa Awesso

2 Support to the Dodoma Deaf School

The Dodoma Deaf School is functional from preschool up to standard 7, which comprises of 2 groups in preschool and 10 groups in Primary Education. Children in preschool level may continue there for one or two years depending on their personal progress. According to Government regulation the Primary School classes are divided as follows: 1a, 1b, 2, 3a, 3b, 4, 5a, 5b, 6 and 7. This system results in a total of 10 years of primary school education for deaf children as opposed to 7 years for regular primary education. The extra years were put in place to give the deaf children more opportunity to take in the information presented during the lessons. Division of classrooms, children, hearing teachers and deaf teachers at the end of the year was as follows:

Group	boys	girls	Government		EOTAS	
			Hearing Teacher	Deaf Teacher	Hearing Teacher	Deaf Teacher
Preschool	11	5			Mrs. Shomari	
1a	6	8				Ms. Mkunde
1b	5	4	Mrs. Mmari			
2	1	7	Mrs. Mushi			
3a	2	5	Mrs. Mtemi			Mrs. Modesta
3b	2	3	Mrs. Nyaulingo			
4	3	7		Mrs. Tausi		
5a	5	7	Mrs. Mligo			
5b	2	2	Mrs. Ngiliule			
6	5	8	Mrs. Msegu			
7	4	2	Mr. Chipalo	Mr. Kessy		
Head teacher			Mr. K. Maingu			
TOTAL Nr:	46	58	9	2	1	2

Although it appears that there are enough teachers, in reality teachers are absent for various reasons. Currently three teachers are absent during the year while attending a Special Education Course.

The running of the school and well-being of the children is further strengthened by the following staff:

- Two office girls;
- Three cooks at school;
- One patron and one matron;
- Two maintenance people;
- Five guards;
- One housekeeper at Camp Holland
- One school manager
- One Program Director.

Due to the shortage of buildings the school has decided to combine groups in the same classrooms. In addition the school is using three of the boarding houses as temporary classrooms for primary education. EOTAS provides the following assistance together with The Liliane Foundation from the Netherlands:

- Travel support for pupils and their parents, when required.
- Payment of allowances for assistant teachers.
- Medical care including hospital visits for the children.
- Provision of tea, porridge and small snacks during mid-morning break.
- Funding for boarding facilities and caretakers for 84 children, who failed to go home daily due to distance or domestic problems.

As a result of the assistance of EOTAS and other sponsors the school continues to expand. Still the school faces many challenges as follows:

- The school has registered 104 children, but there are always some children absent due to difficult circumstances at home or with travel requirements. The children in boarding can attend school daily, but the costs to care for each child in boarding is a heavy burden for EOTAS and government.
- There was a shortage of 7 classrooms during the year 2016.
- Insufficient funds and space to take care of more children in boarding. Many deaf children are denied their right to receive good care and an education, because of distance and/or problems at home.
- Shortage of sufficiently trained teachers who are capable of using sign language to support the children in communication, in their whole social- and learning development and understand the psychological needs of deaf children.
- Although the school is registered and government assists with food for the children, they do not contribute to cooks who prepare food for the children or for caretakers who assure the well-being of the deaf children, despite recognition of such need.

3 Cooperation with other Organisations

- EOTAS acts as a mediator for the Liliane Foundation from the Netherlands to assure that deaf children are given the opportunity to attend school and stay in boarding when required, due to distance or other issues at home. Thanks to this cooperation, 104 children have received direct sponsorships and as a result they were able to attend school daily.
- EOTAS works together with the Municipality of Dodoma in the management of the Dodoma Deaf School. The organisation provides funding for construction, welfare of the children, payment of support staff, management coaching, and various financial and administrative support. The Dodoma municipality is responsible for providing salaries of trained teachers and basic food for the children in boarding.
- On a nationwide approach EOTAS has held a seminar together with other NGO's in Tanzania who work with children with disabilities. Focus was to improve communication, community involvement and reporting to sponsors.
- Further cooperation continues with the Special Education Unit at the Ministry of Education in Dar-Es-Salaam on selection of suitable teachers for the Dodoma Deaf School and planning expansion of the school and the deaf education program.
- Wanaziwi Foundation from the Netherlands manages the Art and Craft training Centre in collaboration with EOTAS Foundation. The Centre has started running pilot programs in training deaf child with various aspects of art and craft. The Centre will also continue to make products as Income Generating Training Activities. Revenue from sales of products will be used to support the tailoring training program.
- Shuleni Foundation from the Netherlands provides expertise and financial support on an individual child basis, thus enabling EOTAS to improve specifically pre-primary education.

4 Sustainable partnerships with other organisations

As reported in previous Annual Reports, EOTAS has been exploring possibilities to ensure sustainable quality management in the future after EOTAS Foundation from the Netherlands withdraws from management of the Dodoma Deaf School. This process requires obtaining all the appropriate documentation on legal ownership and sponsored construction and acquisition of property. Furthermore a management structure needs to be established, which can assure that funding and property will be used for the direct benefit of deaf children at the Dodoma Deaf School. This process is still in development, but we expect that from next year we can start laying out the basic principles of this strategy.

5 Income Generating Projects and Vocational Training

Many deaf youths fail to continue in Secondary education after finishing primary education. The provision of practical skills through recognized Vocational training institutes offers a solution to very few of the deaf youths. EOTAS supports deaf youths who show a high level of motivation and hard work to succeed at their studies. Currently EOTAS works together with Wanaziwi Foundation from the Netherlands in setting up a tailoring project for deaf women. The project is carried out in the Wanaziwi Tailoring Centre on the school grounds of the Dodoma Deaf School.

The workshop which is used for practical training and support of our building activities provides many opportunities for our deaf students to learn practical technical skills. Eventually the workshop will assist the school with generating some income while simultaneously providing training for our deaf students. The workshop will facilitate training in mechanics, woodwork, metal works, electrical, plumbing and painting.

In general the policy is that once deaf students have finished their studies successfully they may apply for a position within the school or in any other organisation or business. It falls outside the scope of EOTAS to guarantee students work, but the organisation will assist as a mediator between potential employers and a deaf candidate. If the school has employment opportunities, than a deaf person, who has finished his/her studies successfully, may be invited to apply for the position at the school on equal terms with other applicants.

6 Supplementary Services

In addition to facilitating education for deaf children, EOTAS aims to improve and expand provision of Audiometry, Otoscopy, Hearing Aid Fitting and Counselling for parents. These activities are aimed to improve the communication of the children with their environment.

The audiometry and hearing aid program has been in existence for several years, but currently needs suitable personnel to improve and expand it further to reach the desired quantitative and qualitative level to be as effective as envisaged. The process of finding the right people who can manage this program without supervision proves to be challenging and is still ongoing. Currently children are assisted with hearing aids from the Netherlands with support from Nienke Munting and "Beter Horen", until a more permanent and sustainable solution can be found.

7 Support Activities and main events

During the year 2016 EOTAS carried out the following activities:

- The eight rental apartments in Kilimani, called Camp Holland, have become an important part of financial support for the school. Although occupation of the apartments was lower than expected, the apartments still managed to contribute approximately 30% to the EOTAS share of expenses of the running cost of the school.
- Throughout the year EOTAS and the school received various volunteers for periods of several weeks up to several months. The volunteers greatly enrich the social interaction at school and awareness of sponsors in Netherlands by reporting back about their adventures. Thanks to their presence in Tanzania, family and friends also visit and contribute to the tourist industry by visiting National Parks and spending money in hotels and during travelling.
- In March 2016 a delegation of EOTAS from the Netherlands visited Tanzania and the Dodoma Deaf School. Continued sponsoring and donor funding is subject to the general concept that donors receive about Tanzania, cooperation and transparency. The delegation was very happy with the achievements made at the Dodoma Deaf School.
- EOTAS continued with construction of dining hall, administration building, classrooms, computer room and audiometry room on the school grounds with a large grant received from the Liliane Foundation in the Netherlands. This project is expected to be completed in 2018.
- The Dining room is completed and in use at the school. It facilitates a kitchen, large dining area and a stage for performance.
- Construction of the administration building is ongoing and at the end of 2016 near completion. It is expected that building can be utilised in the first quarter of 2017. This move will create space in other buildings for classrooms and boarding facilities, thus helping to relieve pressure on current facilities, which are overcrowded.
- The Government of Tanzania continues to contribute food for the children, payment of salaries for most of the teachers, regular health check and inoculation programs for the children.
- Throughout the year EOTAS has many more supporting activities to assure improvement and expansion of the Dodoma Deaf School. More information on these activities is also available in the periodic newsletters.

8 Result of the objectives set for 2016

The priorities of EOTAS are determined by the needs of deaf children, their parents, the school and general cooperation of authorities. This means that from time to time short term targets will be adjusted due to new urgent needs arising or change of general policies. The following objectives have been achieved in 2016:

- EOTAS will continue to work on a succession plan and assure continuity of good quality management, education and maintenance of assets. During this process the interest of education for the Deaf Children and sustainability of the Dodoma Deaf School remains the main focus point.
- Negotiations with the government must lead to further improvement of support for the education of children at the Deaf School. This is challenging process, as the education of deaf children is not seen as a priority by authorities. Nevertheless it is expected that we do make progress in due time and that more responsibilities are carried by the Tanzania Government. We continue to work on transferring 3 cooks and 2 caregivers from EOTAS employment to Government employment, which has not happened yet.
- Continued training of all teachers to become measurably better skilled and confident in using sign language at school.
- Dining hall was completed in July 2016.
- The administration building is near completion, but still needs installation of plumbing, completion of electrical fittings, outside plastering and furnishing.

- Construction of other classrooms and computer room is ongoing, and it is expected that most of these facilities will be near completion toward the end of 2017.
- Construction of small boarding facility for the proposed Vocational training Centre, specifically for children who have need to stay at school in order to follow a vocational training program has not commenced as yet, due to lack of funding for this project.
- Development of Individual Vocational Training Manuals is continuing. This development has some delays due to lack of suitable accommodation until more classrooms are completed. This project received funding from the Liliane foundation specifically for these training projects.

9 Objectives for 2017

The priorities of EOTAS are determined by the needs of deaf children, their parents, the school and general co-operation of authorities. This means that from time to time short term targets will be adjusted due to new urgent needs arising or change of general policies. The following objectives are set for 2017:

- EOTAS will continue to work on a succession plan and assure continuity of good quality management, education and maintenance of assets. During this process the interest of education for the Deaf Children and sustainability of the Dodoma Deaf School remains the main focus point. Towards the end of 2017 a preliminary plan is expected to be completed and documented.
- Negotiations with the government must lead to further improvement of support for the education of children at the Deaf School. This is challenging process, as the education of deaf children is not seen as a priority by authorities. Nevertheless it is expected that we do make progress in due time and that more responsibilities are carried by the Tanzania Government. We are working on transferring of 3 cooks and 2 caregivers from EOTAS employment to Government employment before the end of the year.
- Continued training of all teachers to become measurably better skilled and confident in using sign language at school.
- Completion of the administration building during the first quarter of 2017.
- Completion of construction of all classrooms, library and computer room. The remaining work for 2018 is expected to be finishing of the new constructions and adjustment of existing structures.
- Construction of small boarding facility for the proposed Vocational training Centre, specifically for children who have need to stay at school in order to follow a vocational training program.
- Development of Individual Vocational Training Manuals, for individualized training of deaf children, so they can learn at their own pace. This project received funding from the Liliane foundation specifically for these training projects.

10 Statement of responsibilities.

The following financial report explains the general income, expenses and balance of EOTAS in Tanzania. Insurance, airfares and allowances for the program coordinator are paid by EOTAS in the Netherlands and do not burden the Tanzanian organisation. All Board members of EOTAS are volunteers and do not receive a regular allowance for their position. They do receive a travel and food allowance when they attend periodic meetings.

The Board members are responsible for preparing the annual report and the financial statements in accordance with applicable law in Tanzania and Generally Accepted Accounting Practice. The NGO Act No. 24/2002- section 2 of Tanzania requires the NGO to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the NGO.

Reconciliation of all outstanding loan accounts causes a larger than usual re-adjustment in the financial report. The small loans occurred over a period of several years and repayments were intermingled with other activities. This issue has been corrected and due to improved strategies will not occur again.

In preparing those financial statements the Board is required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed;
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the group will continue in business.

The Board is responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. This report and accounts comply with all current statutory requirements and the requirements of EOTAS' Constitution.

In accordance with the NGO act No 24/2002, as the Board members of the NGO, we certify that:

- so far as we are aware, there is no relevant audit information of which the charity's auditors are unaware;
- We have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.
- All information presented in this report is true and accurate in relation to activities and financial statements of the NGO.

On behalf of the Board of Directors
Program Director
14 January 2017

Dated: _____

Signed: _____

Chairman

Signed: _____

Secretary

11 REPORT OF THE AUDITOR

We have audited the financial accounts of Environment Oriented Training and Support for the year ended on 31st December 2016 and the related statements of Financial Position, Comprehensive Income, Receipts and Payments, Cash Flows and Changes in Equity for the year then ended.

Preparation of these Financial Statements is the responsibility of the Board of Directors. Our responsibility is to express an opinion on these Financial Statements based on our audit.

We conducted our audit in accordance with International Standards on Auditing. These standards require that we plan and perform the audit to obtain reasonable assurance about whether financial statements are free of material misstatement. An audit includes examination on a test basis, evidence supporting the amount and disclosures in the ENVIRONMENT ORIENTED TRAINING AND SUPPORT (EOTAS) financial statements. An audit also includes assessing the accounting principles used and significant estimates made by Management and internal control measures as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion:

The financial statements give a true and fair view of the financial position of the Non-Governmental Organization as of December 31st 2016, and of the results of its operations, its financial position and cash flows for the year then ended in accordance with International Financial Reporting Standards for Small and Medium Enterprises (SME's) and comply with The Non-Governmental Organization Act 24 2002.

KEEN ACCOUNTANTS AND AUDITORS, TAX AND BUSINESS CONSULTANTS.
(Certified Public Accountants)

M.K. MUSYANGI- ACPA-PP

DODOMA - TANZANIA

DATE: _____

12 Statement of financial position as at 31st December, 2016

ASSETS EMPLOYED	NOTE	31.12.2016 Tsh	31.12.2015 Tsh
Fixed assets (Net)	2	6,414,895	8,493,775
TOTAL		6,414,895	8,493,775
CURRENT ASSETS			
Cash at Bank and in hand	3	19,837,120	233,050,955
TOTAL		19,837,120	233,050,955
Current liabilities			
Auditing fees		1,000,000	1,000,000
Cash and debtors held for school	3	19,837,120	233,050,955
WORKING CAPITAL		<u>-1,000,000</u>	<u>-1,000,000</u>
TOTAL NET ASSETS		<u>5,414,895</u>	<u>7,493,775</u>
REPRESENTED BY			
Accumulated funds		2,716,309	6,064,839
Surplus/(Deficit)		2,698,586	1,428,936
TOTAL		<u>5,414,895</u>	<u>7,493,775</u>

Notes 1 to 12 form part of these financial statements.

Signed: _____

Chairman

Date: _____

Signed: _____

Program Director / Financial Controller

Date: _____

13 Statement of comprehensive income for the year ended 31st December 2016

INCOME	NOTE	31.12.2016 Tsh	31.12.2015 Tsh
Funds from donors	6	7,096,331	11,204,268
Ammortization	5	2,012,000	532,625
Interest	7	3,765,466	2,320,536
TOTAL		<u>12,873,797</u>	<u>14,057,429</u>
GRAND TOTAL		<u>12,873,797</u>	<u>14,057,429</u>
LESS: EXPENDITURE	8		
Administration/General		560,000	1,729,768
Human Resources		4,752,000	6,934,000
Tools and equipment		0	25,500
Travel expenses		800,000	771,500
Direct sponsoring		0	0
Communications		600,000	902,500
Workshops/meetings		0	841,000
Bank charges		384,331	
TOTAL		<u>7,096,331</u>	<u>11,204,268</u>
Depreciation	2	2,078,880	424,225
Auditing fees		1,000,000	1,000,000
TOTAL		<u>3,078,880</u>	<u>1,424,225</u>
INCOME VERSUS EXPENDITURE			
TOTAL		<u>2,698,586</u>	<u>1,428,936</u>

Notes 1 to 12 form part of these financial statements.

Signed: _____

Chairman

Date: _____

Signed: _____

Program Director / Financial Controller

Date: _____

14 Statement of cash flow for the year ended 31st December, 2016

CASH FLOW FROM OPERATING ACTIVITIES	NOTE	31.12.2016 Tsh	31.12.2015 Tsh
Camp Holland reserve for education	4	58,755,405	1,413,555
Camp Holland overheads	4	-32,803,599	
Camp Holland Education Support	4	-24,101,800	
other receipts	7	3,765,466	2,320,536
NGO's office expenses	8	-7,096,331	-11,204,268
TOTAL		<u>-1,480,859</u>	<u>-7,470,177</u>
CASHFLOW FROM INVESTING ACTIVITIES			
Capacity building projects	11	-180,415,968	0
CASH FLOW FROM FINANCING ACTIVITIES			
Receipts from donors	6	61,170,652	479,532,529
School expenses	9	-50,407,160	-48,126,600
Education/Training programs	10	-42,080,500	-34,490,600
Capacity building projects	11	--	-180,174,584
TOTAL		<u>-31,317,008</u>	<u>216,740,745</u>
Net increase/ (Decrease) in cash		-213,213,835	209,270,568
Cash at beginning of period		<u>233,050,955</u>	<u>23,780,387</u>
Cash at end of period		<u>19,837,120</u>	<u>233,050,955</u>

Notes 1 to 12 form part of these financial statements.

Signed: _____

Chairman

Date: _____

Signed: _____

Program Director / Financial Controller

Date: _____

15 Statement of equity/accumulated funds for the year ended 31st December 2016

	31.12.2016	31.12.2015
	Tsh	Tsh
ACCUMULATED FUNDS		
Opening Balance	7,493,775	-390,000
Ammortisation	-2,012,000	8,147,375
Disposal	0	-192,000
Adjustment	<u>-2,765,466</u>	<u>-1,500,536</u>
SUB-TOTAL	2,716,309	6,064,839
Surplus/(Deficit)	<u>2,698,586</u>	<u>1,428,936</u>
TOTAL	<u><u>5,414,895</u></u>	<u><u>7,493,775</u></u>

Notes 1 to 12 form part of these financial statements.

Signed: _____

Chairman

Date: _____

Signed: _____

Program Director / Financial Controller

Date: _____

16 Statement of Receipts and Payments for the year ended 31st December 2016

RECEIPTS	NOTE	31.12.2016 Tsh	31.12.2015 Tsh
Liliane Foundation project funds	6	0	409,779,475
Liliane Foundation child support	6	48,000,000	40,350,000
Private donations	6	13,170,652	0
GDC	6	0	10,883,898
EOTAS-Netherlands	6	0	18,519,156
Camp Holland education reserve	4	58,755,405	1,413,555
Others	7	3,765,466	2,320,536
Opening Balance	--	233,050,955	23,780,387
TOTAL		<u>356,742,478</u>	<u>507,047,007</u>
 PAYMENTS			
NGO office expenses	8	7,096,331	11,204,268
Camp Holland overhead cost	4	32,803,599	
Camp Holland education support	4	24,101,800	
School Support	9	50,407,160	48,126,600
Education/training programs	10	42,080,500	34,490,600
Capacity building projects	11	180,415,968	180,174,584
TOTAL		<u>336,905,358</u>	<u>273,996,052</u>
CLOSING BALANCE		<u><u>19,837,120</u></u>	<u><u>233,050,955</u></u>

Notes 1 to 12 form part of these financial statements.

Signed: _____

Chairman

Date: _____

Signed: _____

Program Director / Financial Controller

Date: _____

17 Notes to the financial statements for the year ended 31st December 2016

17.1 Note 1 - ACCOUNTING POLICIES

Funding policies:

- EOTAS-Tz seeks, receives and manages funds from donors, on behalf of the Dodoma Deaf School and post-primary deaf students.
- EOTAS makes all payments on behalf of Post-Primary Students.
- EOTAS receives income from donors in the form of grants.

Ownership and management of property:

Property acquired by EOTAS-Tz for the purpose of supporting Deaf Education in Dodoma continues to be managed by the organisation during the running of the project. All property are considered to be entrusted to DCT for the purpose of improving and expanding Deaf Education in Dodoma region.

Fixed assets:

Rates of depreciation used in the accounts for fixed assets are:

- Computers and printers 20%
- Furniture 10%
- Motor vehicle 25%

Depreciation is charged in relation to the remaining time in the year of purchase.

The School Management:

- The school is managed by the Head teacher under the School Committee comprising of representatives from the Ward authorities, Teachers and parents.
- Financial resources for running and expansion of the school are availed through EOTAS Foundation.

17.2 Note 2 Fixed assets

S/N	Particulars	Cost			Total	Disposal	Grand total	Depreciation					Nett book value 2015	Ammort. 2015	Nett book value 2016	Ammort. 2016	
		Opening	Added purch.	Added don.				Opening	Additions	Total	Disposal	Grand total					
		1	Suzuki carrier	7,159,375						7,159,375		7,159,375					1,812,000
2	Laptop Samsung	360,000			360,000		360,000	72,000	0	72,000		72,000	360,000	90,000	288,000	72,000	
3	Laptop Toshiba	640,000			640,000		640,000	128,000	0	128,000		128,000	640,000	160,000	512,000	128,000	
4																	
5	Laser Printer HP	25,166			25,166		25,166	5,033	0	5,033		5,033	25,166	6,291	20,132	5,033	
6	Desk (main)	288,691			288,691		288,691	57,738	0	57,738		57,738	288,691	72,173	230,953	57,738	
7	Chair (Executive)	11,305			11,305		11,305	2,261	0	2,261		2,261	11,305	2,826	9,044	2,261	
8	Chair (Secretary)	2,800			2,800		2,800	560	0	560		560	2,800	700	2,240	560	
9	Chair (plastic) x2	538			538		538	108	0	108		108	538	134	430	108	
10	Desk (Secretary)	1,181			1,181		1,181	236	0	236		236	1,181	295	945	236	
11	Shelves (filing)	2,359			2,359		2,359	472	0	472		472	2,359	590	1,888	472	
12	Shelves (small)	2,359			2,359		2,359	472	0	472		472	2,359	590	1,888	472	
	TOTAL	8,493,775	0	0	8,493,775	0	8,493,775	2,078,880	0	2,078,880	0	2,078,880	8,493,775	424,225	6,414,895	2,078,880	

17.3 Notes 3 - 6

NOTE 3 CASH AT BANK AND IN HAND				
	Cash at Bank	11,681,893		230,700,083
	Cash in hand	8,155,227		2,350,872
	TOTAL	19,837,120		233,050,955

NOTE 4 Kilimani cash managed for exclusive use of Dodoma Deaf School				
	Opening balance	1,413,555		3,025,588
	Deposited in bank	532,023		14,796,186
	Received in cash	56,809,827		41,972,784
	Sub-total	58,755,405		59,794,558
	Less overhead cost	32,803,599		28,746,403
	Less Education support	24,101,800		29,634,600
	Sub-total	56,905,399		58,381,003
	TOTAL	1,850,006		1,413,555

NOTE 5 GRANTS AMMORTISATION				
	Opening Balance	0		180,000
	Suzuki carrier donations	7,159,375		7,250,000
	Laptop donations	988,000		1,250,000
	Ammortization	2,012,000		532,625
	Adjustments			
	TOTAL	6,135,375		8,147,375

NOTE 6 Funds from donors				
	Liliane Foundation -project funds	0		409,779,475
	Liliane foundation - child support	48,000,000		40,350,000
	Private donations	13,170,652		0
	GDC	0		10,883,898
	EOTAS- Netherlands	0		18,519,156
	SUB-TOTAL	61,170,652		479,532,529
	Less office expenses @ 11.60%	7,096,331	2.34%	11,204,268
	TOTAL NET	54,074,321		468,328,261

17.4 Notes 7 – 10

	31.12.2016 Tsh	31.12.2015 Tsh
NOTE 7 Other Income		
Bank interest/ difference exchange rates	3,765,466	2,320,536
Less Education support running cost	0	0
TOTAL	<u>3,765,466</u>	<u>2,320,536</u>
NOTE 8 OFFICE EXPENSE		
Administration/General	560,000	1,729,768
Human Resources	4,752,000	6,934,000
Tools and equipment	0	25,500
Travel expenses	800,000	771,500
Direct Sponsoring	0	0
Communications/utilities	600,000	902,500
Workshops/meetings/training	0	841,000
Bank charges and taxes	384,331	--
TOTAL	<u>7,096,331</u>	<u>11,204,268</u>
NOTE 9 SCHOOL EXPENSES		
See book keeping 2015 School		48,126,600
See book keeping 2016 School	50,407,160	
NOTE 10 EDUCATION/TRAINING PROGRAMS		
See book keeping 2015 External primary education		5,965,000
See book keeping 2016 External primary education	8,380,000	
See book keeping 2015 Internal vocational training		19,516,700
See book keeping 2016 Internal vocational training	24,138,500	
See book keeping 2015 External Training Programs		9,008,900
See book keeping 2016 External Training Programs	9,562,000	
TOTAL	<u>42,080,500</u>	<u>34,490,600</u>

17.5 Notes 11 – 13

NOTE 11 CAPACITY BUILDING PROJECTS		
See book keeping 2015	GDC	34,664,285
See book keeping 2015	Renovations	10,532,600
See book keeping 2016	Renovations	10,586,368
See book keeping 2015	Workshop	37,519,600
See book keeping 2016	Workshop	3,806,500
See book keeping 2015	Dining hall	75,466,600
See book keeping 2016	Dining hall	15,302,400
See book keeping 2015	Administration building	20,421,499
See book keeping 2016	Administration building	55,780,050
See book keeping 2015	Classrooms	1,570,000
See book keeping 2016	Classrooms	94,940,650
TOTAL		<u>180,415,968</u>
		<u>180,174,584</u>

NOTE 12 ASSETS AT VALUATION (MANAGED UNTIL TRANSFER IS IMPLEMENTED)		
Camp Holland, Kilimani buildings + land	278,905,000	278,905,000
Camp Holland, Kilimani inventory	16,940,000	16,940,000
Camp Holland TOTAL	<u>295,845,000</u>	<u>295,845,000</u>
Deaf School, buildings + land	1,026,844,817	779,104,743
Deaf School, inventory	48,618,968	38,032,600
Deaf School TOTAL	<u>1,075,463,785</u>	<u>817,137,343</u>
Grand Total assets	<u>1,371,308,785</u>	<u>1,112,982,343</u>

NOTE 13 CONTINGENT LIABILITIES	
The NGO has no pending litigations as at the balance sheet date.	