

# EOTAS FOUNDATION

## ANNUAL REPORT FOR THE YEAR ENDED

31ST DECEMBER 2015

Activity report and audited financial statements



Dining hall under construction at Dodoma Deaf School with funding from Liliane Foundation - Netherlands



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## 1 DIRECTORS' REPORT

In compliance with the EOTAS foundation constitution and the Tanzanian Financial Accounting Standard No. 12 on Directors' Report, the Directors are pleased to submit this Report, Auditor's Report and Audited Financial Statements of EOTAS for the year ended 31<sup>st</sup> December 2015.

The year 2015 has been utilized by the EOTAS Foundation to further improve and expand capacity building programs in Tanzania in order to assure sustainability of the deaf school and associated programs in Dodoma. EOTAS remains committed to empowering deaf children to build a life of dignity and self-reliance in the future for themselves. The program operates in accordance to various international human rights treaties and millennium goals, ratified by Tanzania, which specifies the right of good education for all children.

The Dodoma Deaf School continues to be the pivot-point of Deaf Education Program in Tanzania. With the school as the centre of activities, other programs are implemented around it in line with available resources required for each program. Furthermore a strategy is under development to make the school self-reliant in the future, whereby only Government support and Income Generating Activities will have to fulfil all the requirements of the school and associated programs. This strategy will take some time to develop and will be adjusted according to prevailing circumstances in Tanzania.

This annual report discusses the following six main program components during the year 2015:

- 1) Support to the Dodoma Deaf School,
- 2) Cooperation with other organisations,
- 3) Partnership developments,
- 4) Income Generating Projects and Vocational Training,
- 5) Construction activities.
- 6) Supplementary Services.

### General information of the EOTAS Foundation

Name:	Environment Oriented Training And Support (EOTAS)			
Office:	Camp Holland Compound, Plot 328 Kilimani, P.O. Box 2696, Dodoma, Tanzania.			
Phone:	+255 752 - 887534			
Email/ website:	info@eotasfoundation.org / www.eotasfoundation.org			
Reg. Nr.:	00NGO/1870			
Bank Details:	<u>N</u> ational <u>B</u> ank of <u>C</u> ommerce: PO Box 1443 Dodoma. Account nr.: 029201010391; Swift code: NLCBTZTX			
Board Members:	Chairperson:	Mr. Ganana Kamwela		
	Secretary:	Mr. Isaac Mtemi		
	Treasurer:	Ms. Mary Nsinyi		
	Program Director:	Mr. Robin van Donkersgoed		
	Members:	Head Teacher:	Mr. Kennedy Maingu,	
		Teacher:	Mrs Pelagia Mushi	
Target group representative:		Hawa Awesso		

## 2 Support to the Dodoma Deaf School

The Dodoma Deaf School started in 2015 with 2 groups in preschool and 10 groups in Primary Education. Children in preschool level may continue there for one or two years depending on their personal progress. According to Government regulation the Primary School classes are divided as follows: 1a, 1b, 2, 3a, 3b, 4, 5a, 5b, 6, 7. This system results in a total of 10 years of primary school education for deaf children as opposed to 7 years for regular primary education. The extra years were put in place to give the deaf children more opportunity to take in the information presented during the lessons. Division of classrooms, children, hearing teachers and deaf teachers at the end of the year was as follows:

Group	boys	girls	Government		EOTAS	
			Hearing Teacher	Deaf Teacher	Hearing Teacher	Deaf Teacher
Preschool	11	5			Mrs. Shomari	
1a	6	8				Ms. Mkunde
1b	5	4	Mrs. Mmari			
2	1	7	Mrs. Mushi			
3a	2	5	Mrs. Mtemi			Mrs. Modesta
3b	2	3	Mrs. Nyaulingo			
4	3	7		Mrs. Tausi		
5a	5	7	Mrs. Mligo			
5b	2	2	Mrs. Ngiliule			
6	5	8	Mrs. Msegu			
7	4	2	Mr. Chipalo	Mr. Kessy		
Head teacher			Mr. K. Maingu			
<b>TOTAL Nr:</b>	<b>46</b>	<b>58</b>	<b>9</b>	<b>2</b>	<b>1</b>	<b>2</b>

It is clear that there are not enough teachers and even than teachers are absent for various reasons, like family issues studies or other emergencies. It is outside the scope of EOTAS to employ teachers, although we do assist with preschool teachers, since the Tanzanian Government does not provide specialist teacher for young deaf children.

The running of the school and well-being of the children is further strengthened by the following staff:

- Two office girls;
- Three cooks at school;
- One patron and one matron;
- Two maintenance people;
- Five guards;
- One housekeeper at Camp Holland
- One school manager
- One Program Director.

Due to the shortage of buildings the school has decided to combine groups in the same classrooms. In addition the school is using three of the boarding houses as temporary classrooms for primary education. EOTAS provides the following assistance together with The Liliane Foundation from the Netherlands:

- Travel support for pupils and their parents, when required.
- Payment of allowances for assistant teachers.
- Medical care including hospital visits for the children.
- Provision of tea, porridge and small snacks during mid-morning break.
- Funding for boarding facilities and caretakers for 84 children, who failed to go home daily due to distance or domestic problems.

As a result of the assistance of EOTAS the school continues to expand. Still the school faces many challenges as follows:

- The school started the year with 97 children, but during the school year 5 children left the school. Under government regulations two girls had to leave because of pregnancy. One young boy had to return home, as he was always running away from school. Unfortunately the school does not have enough human resources to spend enough time with him alone. Two more children did not return after holidays and their parents cannot be contacted anymore, so the school is unable to establish the problem.
- There was a shortage of 7 classrooms during the year 2015.
- Insufficient funds and space to take care of more children in boarding. Many deaf children are denied their right to receive good care and an education, because of distance and/or problems at home.
- Shortage of sufficiently trained teachers who are capable of using sign language to support the children in communication, in their whole social- and learning development and understand the psychological needs of deaf children.
- By the end of the year 104 children were registered at the school. In reality an average of 94 children would show up daily. Often different parents find the challenges of daily survival too great to assure that their children attend school every day. Few parents give the education of their deaf child the importance it requires. This is one of the reasons why participation in sign language training and close contact with the school is hard to realise amongst all parents.

### **3 Cooperation with other Organisations**

- EOTAS acts as a mediator for the Liliane Foundation from the Netherlands to assure that deaf children are given the opportunity to attend school and stay in boarding when required, due to distance or other issues at home. Thanks to this cooperation, 82 children have received direct sponsorships and as a result they were able to attend school daily.
- EOTAS works together with the Anglican Church in Dodoma (DCT) and the Municipality of Dodoma in the management of the Dodoma Deaf School. The organisation provides funding, management coaching, and financial and administrative support. The DCT takes responsibility for the administrative part of daily management of the school and the boarding facility with funding from EOTAS. The Dodoma municipality is responsible for providing salaries of trained teachers and basic food for the children in boarding.
- On a nationwide approach EOTAS has worked together with Global Deaf Connection/USAID from America in developing a teacher training program for deaf students. Under this program deaf Secondary graduates will be given the opportunity to enter teacher training college and become teachers for deaf primary education pupils. EOTAS assists with financial management, networking and office facilities.
- Further cooperation continues with the Special Education Unit at the Ministry of Education in Dar-Es-Salaam on selection of suitable teachers for the Dodoma Deaf School and planning expansion of the school and the deaf education program.
- Wanaziwi Foundation from the Netherlands manages the Art and Craft training Centre in collaboration with EOTAS Foundation. The Centre experienced some delays due to the heavy workload of key-personnel. It is expected that in the coming year children will be offered the opportunity to start learning the basics in tailoring and use of sewing machine. The Centre will also continue to make products as Income Generating Training Activities. Revenue from sales of products will be used to support the tailoring training program.
- Shuleni Foundation from the Netherlands provides expertise and financial support on an individual child basis, thus enabling EOTAS to improve specifically pre-primary education.

## **4 Sustainable partnerships with other organisations**

As reported in previous Annual Reports, EOTAS has been exploring possibilities of finding a suitable partner to take over the Dodoma Deaf School in the future. In 2010 a tentative agreement of transfer was reached and signed with the Anglican Church in Dodoma (DCT). To make this agreement valid, there are several procedures to be followed and agreements to be reached on correct use of property and other resources to assure the school will continue to perform well.

This process requires first obtaining all the appropriate documentation on legal ownership and sponsored construction and acquisition of property. Furthermore an appropriate Memorandum Of Understanding needs to be agreed upon, which will document all the details of the school management. Upon completion of these procedures the transfer of property can be realised including valuation, appropriation of property and time frame of the actual transfer. In due time partners will be reviewed and suitability tested against prevailing circumstances and requirements.

## **5 Income Generating Projects and Vocational Training**

Many deaf youths fail to continue in Secondary education after finishing primary education. The provision of practical skills through recognized Vocational training institutes offers a solution to very few of the deaf youths. EOTAS supports deaf youths who show a high level of motivation and hard work to succeed at their studies. Currently EOTAS works together with Wanaziwi Foundation from the Netherlands in setting up a tailoring project for deaf women. The project is carried out in the Wanaziwi Tailoring Centre on the school grounds of the Dodoma Deaf School.

The construction of the practical training facility, which is expected to facilitate training in carpentry, mechanics, electrical and plumbing has been completed thanks to further funding from Liliane foundation from the Netherlands. Due to various circumstances outside of the organisation's control, there were significant delays with the construction since 2007. However in 2015 construction has progressed again in big steps and allowed the organisation to complete the building. Tools and equipment will be introduced and installed gradually pending on sufficient funding and training needs.

In general the policy is that once deaf students have finished their studies successfully they may apply for a position within the school or in any other organisation or business. It falls outside the scope of EOTAS to guarantee students work, but the organisation will assist as a mediator between potential employers and a deaf candidate. If the school needs assistance, then a deaf person, who has finished his/her studies successfully, may be required to work at the school under normal employment conditions.

## **6 Supplementary Services**

In addition to facilitating education for deaf children, EOTAS aims to improve and expand provision of Audiometry, Otoscopy, Hearing Aid Fitting and Counselling for parents. These activities are aimed to improve the communication of the children with their environment.

The audiometry and hearing aid program has been in existence for several years, but currently needs suitable personnel to improve and expand it further to reach the desired quantitative and qualitative level to be as effective as envisaged. The process of finding the right people who can manage this program without supervision proves to be challenging and is still ongoing. Currently children are assisted with hearing aids from the Netherlands with support from Nienke Munting and "Beter Horen", until a more permanent and sustainable solution can be found.

## **7 Support Activities and main events**

During the year 2015 EOTAS carried out the following activities:

- The eight rental apartments in Kilimani, called Camp Holland, have become an important part of financial support for the school. Although occupation of the apartments was lower than expected, the apartments still managed to contribute approximately 33.4% to the EOTAS share of expenses of the running cost of the school.

- Throughout the year EOTAS and the school received various volunteers for periods of several weeks up to several months. The volunteers greatly enrich the social interaction at school and awareness of sponsors in Netherlands by reporting back about their adventures. Thanks to their presence in Tanzania, family and friends also visit and contribute to the tourist industry by visiting National Parks and spending money in hotels and during travelling.
- In July 2015 Monique from Shuleni Foundation in the Netherlands came to the school to advise on Montessori teaching practices and assist with making photos for sponsoring purposes. The organisation sponsors 6 children and provides funding for the employment of one of the matrons at school.
- In February 2015 EOTAS received a large grant from the Liliane Foundation for construction of dining hall, administration building, classrooms, computer room and audiometry room on the school grounds.
- By the end of the year the Dining hall is about 80% complete and it is expected that early 2016 the building can be used by the 104 children at the school.
- Construction of the administration building has begun in September 2015. After completion of this building, the offices and staff rooms can be moved there, thus clearing current accommodation for use as classrooms and more boarding facility.
- The Government of Tanzania helps the school with food for the children, payment of salaries for most of the teachers, regular health check and inoculation programs for the children.
- Throughout the year EOTAS has many more supporting activities to assure improvement and expansion of the Dodoma Deaf School. More information on these activities is also available in the periodic newsletters.

## **8 Result of the objectives set for 2015**

The priorities of EOTAS are determined by the needs of deaf children, their parents, the school and general cooperation of authorities. This means that from time to time short term targets will be adjusted due to new urgent needs arising or change of general policies. The following objectives have been achieved in 2015:

- Due to change of leadership within the Anglican Church we are required to evaluate the current situation what the implications may be for the future of the school and cooperation.
- Training of teachers in sign language and deaf education continues, but proves a difficult job in Tanzania, due to challenging work conditions, work attitudes and general policies from local authorities.
- The construction of our practical training centre is completed and the facility is in use. Tools and equipment will be added as required and subject to funding.
- The school has now 14 government teachers and continues to negotiate for additional teachers in order to keep up with the growing need of education for deaf children at the school. The number is also required, because various teacher may be absent while attending government approved courses throughout the school year.
- Construction of additional buildings is continuing well, and the school is expanding rapidly at the moment.
- Development of Individual Vocational training manuals for deaf students is under way and the first modules of the subjects of Electrical, Art and Craft and Life skills are ready for classroom testing and evaluations.

## **9 Objectives for 2016**

The priorities of EOTAS are determined by the needs of deaf children, their parents, the school and general co-operation of authorities. This means that from time to time short term targets will be adjusted due to new urgent needs arising or change of general policies. The following objectives are set for 2016:



- EOTAS will continue to work on a succession plan and assure continuity of good quality management, education and maintenance of assets. During this process the interest of education for the Deaf Children and sustainability of the Dodoma Deaf School remains the main focus point.
- Negotiations with the government must lead to further improvement of support for the education of children at the Deaf School. This is challenging process, as the education of deaf children is not seen as a priority by authorities. Nevertheless it is expected that we do make progress in due time and that more responsibilities are carried by the Tanzania Government. We are working on transferring of 3 cooks and 2 caregivers from EOTAS employment to Government employment before the end of the year.
- Continued training of all teachers to become measurably better skilled and confident in using sign language at school.
- Completion of the Dining hall early in 2016.
- Completion of the administration building before the end of the year.
- Commencement of construction of more classrooms and computer room.
- Construction of small boarding facility for the proposed Vocational training Centre, specifically for children who have need to stay at school in order to follow a vocational training program.
- Development of Individual Vocational Training Manuals, for individualized training of deaf children, so they can learn at their own pace. This project received funding from the Liliane foundation specifically for these training projects.

## 10 Statement of responsibilities.

The following financial report explains the general income, expenses and balance of EOTAS in Tanzania. Insurance, airfares and allowances for the program coordinator are paid by EOTAS in the Netherlands and do not burden the Tanzanian organisation. All Board members of EOTAS are volunteers and do not receive a regular allowance for their position. They do receive a travel and food allowance when they attend periodic meetings.

The Board members are responsible for preparing the annual report and the financial statements in accordance with applicable law in Tanzania and Generally Accepted Accounting Practice. The NGO Act No. 24/2002- section 2 of Tanzania requires the NGO to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the NGO.

Reconciliation of all outstanding loan accounts causes a larger than usual re-adjustment in the financial report. The small loans occurred over a period of several years and repayments were intermingled with other activities. This issue has been corrected and due to improved strategies will not occur again.

In preparing those financial statements the Board is required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed;
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the group will continue in business.

The Board is responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. This report and accounts comply with all current statutory requirements and the requirements of EOTAS' Constitution.

In accordance with the NGO act No 24/2002, as the Board members of the NGO, we certify that:

- so far as we are aware, there is no relevant audit information of which the charity's auditors are unaware;
- We have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.
- All information presented in this report is true and accurate in relation to activities and financial statements of the NGO.

On behalf of the Board of Directors  
Program Director  
14 January 2016

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

Chairman

Signed: \_\_\_\_\_

Secretary

## 11 REPORT OF THE AUDITOR

We have audited the financial accounts of Environment Oriented Training and Support for the year ended on 31<sup>st</sup> December 2015 and the related statements of Financial Position, Comprehensive Income, Receipts and Payments, Cash flows and changes in equity for the year then ended.

Preparation of these Financial Statements is the responsibility of the Board of Directors. Our responsibility is to express an opinion on these Financial Statements based on our audit.

We conducted our audit in accordance with International Standards on Auditing. These standards require that we plan and perform the audit to obtain reasonable assurance about whether financial statements are free of material misstatement. An audit includes examination on a test basis, evidence supporting the amount and disclosures in the ENVIRONMENT ORIENTED TRAINING AND SUPPORT (EOTAS) financial statements. An audit also includes assessing the accounting principles used and significant estimates made by Management and internal control measures as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

### **In our opinion:**

The financial statements give a true and fair view of the financial position of the Non-Governmental Organization as of December 31<sup>st</sup> 2015, and of the results of its operations, its financial position and cash flows for the year then ended in accordance with International Financial Reporting Standards for Small and Medium Enterprises (SME's) and comply with The Non-Governmental Organization Act 24 2002.

KEEN ACCOUNTANTS AND AUDITORS, TAX AND BUSINESS CONSULTANTS.  
( Certified Public Accountants)

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M.K. MUSYANGI- ACPA-PP

DODOMA - TANZANIA

DATE: \_\_\_\_\_

## 12 Statement of financial position as at 31<sup>st</sup> December, 2015

						31.12.2015	31.12.2014
ASSETS EMPLOYED				NOTE		Tsh	Tsh
Fixed assets (Net)				2		8,493,775	610,000
<b>TOTAL</b>						<b>8,493,775</b>	<b>610,000</b>
<b>CURRENT ASSETS</b>							
Cash at Bank and in hand				4		233,050,955	23,780,387
<b>TOTAL</b>						<b>233,050,955</b>	<b>23,780,387</b>
<b>Current liabilities</b>							
Auditing fees						1,000,000	1,000,000
Cash and debtors held for school				3, 4		233,050,955	23,780,387
WORKING CAPITAL						-1,000,000	-1,000,000
<b>TOTAL NET ASSETS</b>						<b>7,493,775</b>	<b>-390,000</b>
<b>REPRESENTED BY</b>							
Accumulated funds						6,064,839	-5,964,119
Surplus/Deficit						1,428,936	5,574,119
<b>TOTAL</b>						<b>7,493,775</b>	<b>-390,000</b>
Notes 1 to 13 form part of these financial statements.							

Signed: \_\_\_\_\_

Chairman

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Program Director

Date: \_\_\_\_\_

### 13 Statement of comprehensive income for the year ended 31<sup>st</sup> December 2015

INCOME				NOTE	31.12.2015 Tsh	31.12.2014 Tsh
Funds from donors				6	11,204,268	13,296,000
Ammortization				5	532,625	48,000
Interest				7	2,320,536	1,047,755
Repayment of loans				3	0	5,631,212
<b>TOTAL</b>					<b>14,057,429</b>	<b>20,022,967</b>
<b>GRAND TOTAL</b>					<b>14,057,429</b>	<b>20,022,967</b>
<b>LESS: EXPENDITURE</b>				8		
Administration/General					1,729,768	305,000
Human Resources					6,934,000	8,165,000
Tools and equipment					25,500	2,611,000
Travel expenses					771,500	520,000
Direct sponsoring					0	815,000
Communications					902,500	280,000
Workshops/meetings					841,000	600,000
<b>TOTAL</b>					<b>11,204,268</b>	<b>13,296,000</b>
Depreciation				2	424,225	152,848
Auditing fees					1,000,000	1,000,000
<b>TOTAL</b>					<b>1,424,225</b>	<b>1,152,848</b>
<b>INCOME VERSUS EXPENDITURE</b>						
<b>TOTAL</b>					<b>1,428,936</b>	<b>5,574,119</b>
Notes 1 to 13 form part of these financial statements.						

Signed: \_\_\_\_\_

Chairman

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Program Director

Date: \_\_\_\_\_

## 14 Statement of cash flow for the year ended 31<sup>st</sup> December, 2015

					31.12.2015	31.12.2014
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>	<b>NOTE</b>				<b>Tsh</b>	<b>Tsh</b>
Receipts from staff loans	3				0	5,631,212
Kilimani reserve for education	4a				1,413,555	3,025,588
other receipts	7				2,320,536	1,047,755
NGO's office expenses	8				-11,204,268	-13,296,000
Loans granted	3				0	0
<b>TOTAL</b>					<b>-7,470,177</b>	<b>-3,591,445</b>
<b>CASHFLOW FROM INVESTING ACTIVITIES</b>						
Disposal of fixed assets	7				0	0
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>						
Receipts from donors	6				479,532,529	138,061,350
School expenses	9				-48,126,600	-46,501,277
Education/Training programs	10				-34,490,600	
Capacity building projects	11				-180,174,584	-96,134,712
<b>TOTAL</b>					<b>216,740,745</b>	<b>-4,574,639</b>
Net increase/ (Decrease) in cash					209,270,568	-8,166,084
Cash at beginning of period					23,780,387	31,946,471
<b>Cash at end of period</b>					<b>233,050,956</b>	<b>23,780,387</b>
Notes 1 to 13 form part of these financial statements.						

Signed: \_\_\_\_\_

Chairman

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Program Director

Date: \_\_\_\_\_

**15 Statement of equity/accumulated funds for the year ended 31<sup>st</sup> December 2015**

					31.12.2015	31.12.2014
					Tsh	Tsh
<b>ACCUMULATED FUNDS</b>						
Opening Balance					-390,000	-237,153
Ammortisation					8,147,375	192,000
Disposal					-192,000	0
Adjustment					-1,500,536	-5,918,966
SUB-TOTAL					6,064,839	-5,964,119
Deficit/surplus					1,428,936	5,574,119
TOTAL					<b>7,493,775</b>	<b>-390,000</b>
Notes 1 to 13 form part of these financial statements.						

Signed: \_\_\_\_\_

Chairman

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Program Director

Date: \_\_\_\_\_

**16 Statement of Receipts and Payments for the year ended  
31<sup>st</sup> December 2015**

						31.12.2015	31.12.2014
RECEIPTS				NOTE		Tsh	Tsh
Liliane Foundation project funds				6		409,779,475	44,264,000
Liliane Foundation child support				6		40,350,000	
Private donations				6		0	872,384
GDC				6		10,883,898	26,542,225
EOTAS-Netherlands				6		18,519,156	66,382,741
Kilimani education reserve				4a		1,413,555	3,025,588
Others				7		2,320,536	1,047,755
Repayments of loans				3		0	5,631,212
Opening Balance				–		23,780,387	31,946,471
<b>TOTAL</b>						<b>507,047,007</b>	<b>179,712,376</b>
<b>PAYMENTS</b>							
NGO office expenses				8		11,204,268	13,296,000
School Support				9		48,126,600	46,501,277
Education/training programs				10		34,490,600	
Capacity building projects				11		180,174,584	96,134,712
<b>TOTAL</b>						<b>273,996,052</b>	<b>155,931,989</b>
<b>CLOSING BALANCE</b>						<b>233,050,955</b>	<b>23,780,387</b>
Notes 1 to 13 form part of these financial statements.							

Signed: \_\_\_\_\_

Chairman

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Program Director

Date: \_\_\_\_\_



## **17 Notes to the financial statements for the year ended 31<sup>st</sup> December 2015**

### **17.1 Note 1 - ACCOUNTING POLICIES**

#### **Funding policies:**

- EOTAS-Tz seeks, receives and manages funds from donors, on behalf of the Dodoma Deaf School and post-primary deaf students.
- EOTAS makes all payments on behalf of Post-Primary Students.
- EOTAS receives income from donors in the form of grants.

#### **Ownership and management of property:**

Property acquired by EOTAS-Tz for the purpose of supporting Deaf Education in Dodoma continues to be managed by the organisation during the running of the project. All property are considered to be entrusted to DCT for the purpose of improving and expanding Deaf Education in Dodoma region.

#### **Fixed assets:**

Rates of depreciation used in the accounts for fixed assets are:

- Computers and printers      20%
- Furniture                      10%
- Motor vehicle                25%

Depreciation is charged in relation to the remaining time in the year of purchase.

#### **The School Management:**

- The school is managed by the Head teacher under the School Committee comprising of representatives from the Ward authorities, Teachers and parents.
- Financial resources for running and expansion of the school are availed through EOTAS Foundation.

## 17.2 Note 2 Fixed assets

S/N	Particulars	Cost			Total	Disposal	Grand total	Depreciation					Nett book value 2014	Ammort. 2014	Nett book value 2015	Ammort. 2015
		Opening	Added purch.	Added don.				Opening	Additions	Total	Disposal	Grand total				
1	Suzuki carrier			7,250,000	7,250,000		7,250,000	90,625	0	90,625		90,625	0	0	7,159,375	90,625
2	Laptop Samsung			450,000	450,000		450,000	90,000	0	90,000		90,000	0	0	360,000	90,000
3	Laptop Toshiba			800,000	800,000		800,000	160,000	0	160,000		160,000	0	0	640,000	160,000
4	Laptop Acer	192,000			192,000	-192,000	0	0	0	0	-192,000	192,000	192,000	48,000	0	0
5	Laser Printer HP	31,457			31,457		31,457	6,291	0	6,291		6,291	31,457	7,864	25,166	6,291
6	Desk (main)	360,864			360,864		360,864	72,173	0	72,173		72,173	360,864	90,216	288,691	72,173
7	Chair (Executive)	14,131			14,131		14,131	2,826	0	2,826		2,826	14,131	3,533	11,305	2,826
8	Chair (Secretary)	3,500			3,500		3,500	700	0	700		700	3,500	1,167	2,800	700
9	Chair (plastic) x2	672			672		672	134	0	134		134	672	224	538	134
10	Desk (Secretary)	1,477			1,477		1,477	295	0	295		295	1,477	369	1,181	295
11	Shelves (filling)	2,949			2,949		2,949	590	0	590		590	2,949	737	2,359	590
12	Shelves (small)	2,949			2,949		2,949	590	0	590		590	2,949	737	2,359	590
	<b>TOTAL</b>	<b>610,000</b>	<b>0</b>	<b>8,500,000</b>	<b>9,110,000</b>	<b>-192,000</b>	<b>8,918,000</b>	<b>424,225</b>	<b>0</b>	<b>424,225</b>	<b>-192,000</b>	<b>616,225</b>	<b>610,000</b>	<b>152,848</b>	<b>8,493,775</b>	<b>424,225</b>

### 17.3 Notes 3 - 6

			31.12.2015		31.12.2014
			Tsh		Tsh
<b>NOTE 3</b>	<b>LOANS TO STAFF</b>				
	Opening Balance		0		5,631,212
	Additions		0		0
	Adjustments		0		0
	Repayments		0		5,631,212
	<b>Closing balance</b>		<b>0</b>		<b>0</b>
<b>NOTE 4</b>	<b>CASH AT BANK AND IN HAND</b>				
	Cash at Bank		230,700,083		18,110,150
	Cash in hand		2,350,872		5,670,237
	<b>TOTAL</b>		<b>233,050,955</b>		<b>23,780,387</b>
<b>NOTE 4a</b>	<b>Kilimani cash managed for exclusive use of Dodoma Deaf School</b>				
	Opening balance		3,025,588		5,316,700
	Deposited in bank		14,796,186		9,470,000
	Received in cash		41,972,784		23,299,738
	<b>Sub-total</b>		<b>59,794,558</b>		<b>38,086,438</b>
	Less overhead cost		28,746,403		25,995,350
	Less Education support		29,634,600		9,065,500
	<b>Sub-total</b>		<b>58,381,003</b>		<b>35,060,850</b>
	<b>TOTAL</b>		<b>1,413,555</b>		<b>3,025,588</b>
<b>NOTE 5</b>	<b>GRANTS AMMORTISATION</b>				
	Opening Balance		180,000		240,000
	Suzuki carrier donations		7,250,000		
	Laptop donations		1,250,000		
	Ammortization		532,625		60,000
	Adjustments				
	<b>TOTAL</b>		<b>8,147,375</b>		<b>180,000</b>
<b>NOTE 6</b>	<b>Funds from donors</b>				
	Liliane Foundation -project funds		409,779,475		0
	Liliane foundation - child support		40,350,000		44,264,000
	Private donations		0		872,384
	GDC		10,883,898		26,542,225
	EOTAS- Netherlands		18,519,156		66,382,741
	<b>SUB-TOTAL</b>		<b>479,532,529</b>		<b>138,061,350</b>
	Less office expenses @	2.34%	11,204,268	9.63%	13,296,000
	<b>TOTAL NET</b>		<b>468,328,261</b>		<b>124,765,350</b>

## 17.4 Notes 7 – 10

			31.12.2015	31.12.2014
			Tsh	Tsh
<b>NOTE 7</b>	<b>Other Income</b>			
	Bank interest/ difference exchange rates		2,320,536	1,047,755
	Less Education support running cost		0	-9,065,500
	<b>TOTAL</b>		<b>2,320,536</b>	<b>-8,017,745</b>
<b>NOTE 8</b>	<b>OFFICE EXPENSE</b>			
	Administration/General		1,729,768	305,000
	Human Resources		6,934,000	8,165,000
	Tools and equipment		25,500	2,611,000
	Travel expenses		771,500	520,000
	Direct Sponsoring		0	815,000
	Communications/utilities		902,500	280,000
	Workshops/meetings/training		841,000	600,000
	<b>TOTAL</b>		<b>11,204,268</b>	<b>13,296,000</b>
<b>NOTE 9</b>	<b>SCHOOL EXPENSES</b>			
	See book keeping 2014	School		54,648,128
	See book keeping 2015	School	48,126,600	
<b>NOTE 10</b>	<b>EDUCATION/TRAINING PROGRAMS</b>			
	See book keeping 2014	External primary education		0
	See book keeping 2015	External primary education	5,965,000	
	See book keeping 2014	Internal vocational training		0
	See book keeping 2015	Internal vocational training	19,516,700	
	See book keeping 2014	External Training Programs		0
	See book keeping 2015	External Training Programs	9,008,900	
	<b>TOTAL</b>		<b>34,490,600</b>	<b>0</b>

## 17.5 Notes 11 – 13

			31.12.2015	31.12.2014
			Tsh	Tsh
<b>NOTE 11</b>	<b>CAPACITY BUILDING PROJECTS</b>			
	See book keeping 2014	GDC		22,949,623
	See book keeping 2015	GDC	34,664,285	
	See book keeping 2014	Renovations		53,877,798
	See book keeping 2015	Renovations	10,532,600	
	See book keeping 2014	Workshop		16,336,400
	See book keeping 2015	Workshop	37,519,600	
	See book keeping 2014	Art and Craft Centre		2,970,891
	See book keeping 2015	Art and Craft Centre	0	
	See book keeping 2014	Dining hall		0
	See book keeping 2015	Dining hall	75,466,600	
	See book keeping 2014	Administration building		0
	See book keeping 2015	Administration building	20,421,499	
	See book keeping 2014	Classrooms		0
	See book keeping 2015	Classrooms	1,570,000	
	<b>TOTAL</b>		<b>180,174,584</b>	<b>96,134,712</b>
<b>NOTE 12</b>	<b>ASSETS</b>			
	Camp Holland, Kilimani buildings + land		278,905,000	253,550,000
	Camp Holland, Kilimani inventory		16,940,000	15,400,000
	<b>Kilimani TOTAL</b>		<b>295,845,000</b>	<b>268,950,000</b>
	Deaf School, buildings + land		779,104,743	585,570,040
	Deaf School, inventory		38,032,600	27,500,000
	<b>Deaf School TOTAL</b>		<b>817,137,343</b>	<b>613,070,040</b>
	<b>Grand Total assets</b>		<b>1,112,982,343</b>	<b>882,020,040</b>
<b>NOTE 13</b>	<b>CONTINGENT LIABILITIES</b>			
	The NGO has no pending litigations as at the balance sheet date.			